

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

Meeting No. 171
September 8, 2005

1.0 CALL TO ORDER/ROLL CALL

Vice Chair Jellins called the meeting to order at 7:00 p.m. Roll call was taken.

David Bauer - Belmont
Lee Panza - Brisbane/San Mateo County Transportation Authority
Rosalie O'Mahony - Burlingame
Joseph Silva - Colma
Judith Christensen - Daly City
Linda Koelling - Foster City
Tom Kasten - Hillsborough
Nicholas Jellins - Menlo Park
Marc Hershman - Millbrae (7:09)
Diane Howard - Redwood City
Mike King - San Carlos
Sue Lempert - San Mateo
Rose Jacobs-Gibson - County of San Mateo
Joseph Fernekes - South San Francisco (left 8:22)
Deborah Gordon - Woodside

Absent:

Atherton
East Palo Alto
Half Moon Bay
Pacifica
Portola Valley
San Bruno

Others:

Richard Napier, Executive Director - C/CAG
Nancy Blair, Administrative Assistant - C/CAG
Miruni Soosaipillai, C/CAG - Legal Counsel
Walter Martone, C/CAG - Staff
Sandy Wong, C/CAG - Staff
Brian Lee, San Mateo County - Public Works
Arne Croce, City Manager, City of San Mateo
Chris Mohr, Housing Endowment and Regional Trust
Dave Carbone, C/CAG Staff
Christine Maley-Gruber, Executive Director, Peninsula Congestion Relief Alliance
Duncan Jones - Town of Atherton
Ray Towne - City of Foster City

Mark Duino, San Mateo County
Pat Dixon, SMCTA - CAC
Duane Bay, County of San Mateo, Department of Housing
Jim Bigelow, Redwood City/San Mateo County Chamber, CMAQ

3.0 ANNOUNCEMENTS/ PRESENTATIONS

3.1 Presentation from Housing Endowment and Regional Trust (HEART) on San Mateo County Housing Issues.

Chris Mohr, Heart's Executive Director, gave a presentation on the San Mateo County Housing issues and answered questions. Heart is a funding organization, who's efforts are to compliment what the cities and the County are doing to increase housing opportunities, and to provide investment that helps the Cities and County to move forward.

Richard Napier informed the Board that he had presented the Board-approved plaque and resolution to Mike Garvey upon his retirement as the City Manager of the City of San Carlos. Mike Garvey was not able to attend the C/CAG Board meeting, but asked Richard Napier to thank the Board for their recognition. Mr. Garvey said he was very proud of his involvement with C/CAG and complimented C/CAG for their accomplishments.

4.0 CONSENT AGENDA

Board Member O'Mahony MOVED approval of Consent Items 4.3, 4.4, 4.5, 4.6, 4.7, 4.10 and 4.11. Board Member Panza SECONDED. **MOTION CARRIED** 15-0.

- 4.3 Review and approval of a Request for Proposal for a National Pollutant Discharge Elimination System (NPDES) Stormwater Pollution Prevention Program (STOPPP) Program Manager.
- 4.4 Review and approval of Resolution 05-39 authorizing the C/CAG Chair to execute the Program Manager Agreement with the Bay Area Air Quality Management District (BAAQMD) for the 2005-06 Transportation Fund for Clean Air (TFCA) 40% Program for San Mateo County.
- 4.5 Review and approval of Resolution 05-40 authorizing the C/CAG Chair to execute an Agreement with the Peninsula Traffic Congestion Relief Alliance in the amount of \$930,000 under the 2005-06 Transportation Fund for Clean Air (TFCA) Program and the Countywide Congestion Relief Plan to provide the Countywide Voluntary Trip Reduction Program.
- 4.6 Review and approval of Resolution 05-41 authorizing the C/CAG Chair to execute an Agreement with the City of Menlo Park in the amount of \$40,000 under the 2005-06 Transportation Fund for Clean Air (TFCA) Program to provide shuttle services.
- 4.7 Review and approval of Resolution 05-42 authorizing the C/CAG Chair to execute an Agreement with the San Mateo County Transit District (SAMTRANS) in the amount of \$605,000 under the 2005-06 Transportation Fund for Clean Air (TFCA) Program to provide shuttle services.
- 4.10 Consideration/Approval of a Comprehensive Airport Land Use Plan (CLUP) Consistency Review of a Referral from the City of South San Francisco, Re: Amendment to the Zoning Map at 501-1313

Grandview Drive: Planned Industrial Zoning District to Genentech Research & Development Overlay District, Related to the Genentech Campus Near San Francisco International Airport.

- 4.11 Consideration/Approval of a Comprehensive Airport Land Use Plan (CLUP) Consistency Review of a Referral from the City of South San Francisco, Re: Amendment to the Zoning Map at 501 and 543 Forbes Blvd: Planned Industrial Zoning District to Genentech Research & Development Overlay District, Related to the Genentech Campus Near San Francisco International Airport.

Items 4.1, 4.2, 4.8 and 4.9 were removed from the Consent Calendar.

- 4.1 Approval of Minutes of Regular C/CAG Meeting No. 170 of August 11, 2005.

Board Member Hershman asked that the minutes be amended to reflect Item 5.3 being a split vote instead of a unanimous vote as stated in the minutes. Staff will amend Item 5.3 in the August 2005 minutes to reflect this correction.

Board Member Hershman MOVED to Table this item to the next meeting. Board Member O'Mahony SECONDED. **MOTION CARRIED** 15-0.

- 4.2 Status Report on State Budget Impact on San Mateo County Projects. INFORMATION

While the Third to Millbrae Auxiliary Lane Project is the highest priority for the County and Region, the allocation funds are at risk. The California Transportation Commission (CTC) has allocated the available funds for FY 05-06. Therefore, in April when the allocation vote is requested the funds may not be available. Need to do everything possible to maximize the chance of funds being available.

Board Member Lempert MOVED to accept this information. Board Member O'Mahony SECONDED. **MOTION CARRIED** 15-0.

- 4.8 Review and Approval of Resolution 05-43 authorizing the C/CAG Chair to execute an agreement with Economic and Planning Systems, Inc., to develop a Countywide Housing Needs Study for \$75,000.

The purpose of the study is to project surpluses and shortages in housing supply for years 2015 and 2025. The data will be used by the County and the cities to incorporate into their respective Housing Element updates of the General Plan and by C/CAG for information in the Countywide Transportation Plan (CTP). Mark Duino, C/CAG Staff, gave a presentation and answered questions.

Board Member Lempert questioned why Samceda is not contributing money. Staff will investigate and pursue obtaining money from Samceda and others.

Board Member Jacobs-Gibson MOVED to authorize the C/CAG Chair to execute an agreement with Economic and Planning Systems to develop the Countywide Housing Needs Study for \$75,000.00. Board Member Howard SECONDED. **MOTION CARRIED** 14-1 with Board Member Panza opposed.

- 4.9 Review and approval of a Transportation Project Manager position at a total cost (including overhead and benefits) of up to \$175,000.

Richard Napier, Executive Director, anticipates turnover during the next year due to C/CAG Staff retiring. More information will be brought back to the Board before actual recruiting takes place. Mr. Napier noted that at this time the request is for initial conceptional approval. The Board would like to know the names of the staff, the description of their duties, and what the additional staff member's function would be.

Board Member Lempert MOVED approval of Item 4.9. Board Member O'Mahony SECONDED. **MOTION CARRIED** 15-0.

5.0 REGULAR AGENDA

- 5.1 Review and approval of C/CAG Legislative positions and Legislative update.

Staff provided the Board with a brief one-page listing of what has happened with C/CAG's priority bills. Information was provided on Proposition 76 which is a constitutional amendment that would overhaul the state budget process. Board Member Lempert asked the Board to take action on Proposition 76, which if passed, would have a negative impact on transportation funds.

Board Member Lempert MOVED for C/CAG to oppose Proposition 76. Board Member King SECONDED. **MOTION CARRIED** unanimously. 15-0.

- 5.2 Review and approval of the appointment(s) of the Congestion Management Program Technical Advisory Committee (TAC) member(s).

There are two vacancies on the TAC, one is for an engineer and the other is for a planner. Two individuals: Duncan Jones (Public Works Director of Atherton), and Ray Towne (Public Works Director of Foster City) made presentations at the 8/11/05 C/CAG Board meeting regarding their interest in joining the TAC. Should the Board decide to fill both vacancies with the two current engineer candidates, staff recommends a new position be created specifically to be filled by a planner representing a city/town.

Board Member Howard MOVED that C/CAG appoint Duncan Jones and Ray Towne to the TAC Committee, with the intent to add a position for a planner at a later date. Board Member O'Mahony SECONDED. **MOTION CARRIED** 15-0.

- 5.3 Review and approval of the San Mateo County Intelligent Transportation System (ITS) Strategic Plan including the adoption of a list of priority projects (special voting procedures apply).

Staff asks that the Board review and approve the San Mateo County Intelligent Transportation System (ITS) Strategic Plan including the adoption of a list of priority projects, along with the recommended changes from the CMAQ and TAC.

Board Member Jacobs-Gibson MOVED approval of Item 5.3 in accordance with the staff recommendation. Board Member Kasten SECONDED. **MOTION CARRIED** 15-0.

A Super Majority Vote was taken by roll call. **MOTION CARRIED** 15-0. Results: 15 Agencies approving. This represents 71% of the Agencies representing 73% of the population.

- 5.4 Review and approval of Resolution 05-44 authorizing the C/CAG Chair to execute a Memorandum of Understanding (MOU) with Linde Ag and Proton Energy Systems for the development of a clean fuel transportation program under the San Mateo County Environmental/ Transportation Program.

The MOU's intent is for the parties to work together in the station development and support. It does not commit any of the parties to a specific funding agreement, nor does it require C/CAG to implement this pilot project if it determines that this project is not feasible, too costly, or not advantageous to C/CAG for any reason. The MOU will enable C/CAG staff, working together with Linde and Proton, to explore funding opportunities with the State and other places to develop plans and specifications for an actual fueling station. Before final commitment is made to move forward with this project, contracts with the appropriate parties will be provided to the C/CAG Board for consideration.

Board Member Panza asked that language be included in the MOU to allow maximum flexibility.

Board Member O'Mahony MOVED to approve the resolution with the requested language modification. Board Member Hershman SECONDED. **MOTION CARRIED 15-0.**

6.0 COMMITTEE REPORTS

6.1 Committee Reports (oral reports).

6.2 Chairperson's Report.

None.

7.0 EXECUTIVE DIRECTOR'S REPORT

C/CAG's Finance Department is in the process of closing their books for Fiscal Year 2004-2005. September's Executive Director's Report includes the May Finance Management Report. There is no C/CAG Board meeting in October, therefore the closing reports for June and July will be provided in the November 2005 Executive Director's report.

Consistent with what was adopted as the budget in June 2005, \$88,000 will be transferred from Fund 02 to Fund 03.

C/CAG's Annual Report for 2004 has been completed and will be distributed as soon as possible. A press release will be issued regarding this.

A reminder there will be no C/CAG Board meeting in October.

8.0 COMMUNICATIONS - Information Only

8.1 Letter from David Carbone, C/CAG ALUC Staff, to Benson Lee, Benson Lee Consulting, dated 8/11/05. Re: Response to Your Inquiry Regarding Potential Airport Land Use Commission (ALUC)

Concerns Related to the Height of New Lights for the San Mateo High School Football Field.

- 8.2 Letter from Honorable James M. Vreeland Jr., C/CAG Chair, to Honorable Anna G. Eshoo, Member of Congress, dated 8/11/05. Re: Appreciation for Securing Funds for the Environmental Review of Improvements related to the connection of the Dumbarton Bridge to Highway 101.
- 8.3 Letter from David Carbone, C/CAG ALUC Staff, to Michael Lappen, Sr. Planner, City of South San Francisco, dated 8/19/05. Re: C/CAG Airport Land Use Committee (ALUC) Staff Comments on a Notice of Preparation (NOP) to Prepare a Draft Environmental Impact Report (DEIR) for the Genentech Corporate Facilities Master Plan/Genentech R&D Overlay District Update.
- 8.4 Letter from David Carbone, C/CAG ALUC Staff, to Michael Lappen, Sr. Planner, City of South San Francisco, dated 8/22/05. Re: C/CAG Airport Land Use Committee (ALUC) Staff Comments on a Notice of Preparation (NOP) to Prepare a Draft Environmental Impact Report (DEIR) for a Proposed Lowe's Home Improvement Warehouse Building and Related Garden Center at 600-700 Dubuque Avenue.
- 8.5 Letter from David Carbone, C/CAG ALUC Staff, to Michael Lappen, Sr. Planner, City of South San Francisco, dated 8/22/05. Re: C/CAG Airport Land Use Committee (ALUC) Staff Comments on a Notice of Preparation (NOP) to Prepare a Draft Environmental Impact Report (DEIR) for a Proposed Home Depot Home Improvement Warehouse, Building and Related Parking Structure at 900 Dubuque Avenue.
- 8.6 Letter from Richard Napier, Executive Director, to David Boesch, Menlo Park City Manager, dated 8/25/05. Re: Menlo Park Hydrogen Fueling Station.
- 8.7 San Mateo County Supervisor Adrienne J. Tissier Press Release dated 8/24/05 - Diversion of Jet Fuel Taxes Harming Peninsula Police and Fire.
- 9.0 MEMBER COMMUNICATIONS
- 10.0 CLOSED SESSION (Pursuant to Government Code Sec. 54957):
- 10.1 Public Employee Performance Evaluation
Title: Executive Director
- 10.2 Conference with Labor Negotiators
C/CAG Representatives: Arne Croce and James M. Vreeland Jr.
Unrepresented Employee: Executive Director
- 10.3 Adjourn Closed Session.
- 10.4 Reconvene Open Session.

- 10.5 Action on Salary Adjustment for Executive Director. Consideration of Amendment to the Agreement between the City/County Association of Governments (C/CAG) and Richard Napier regarding annual salary for services as Executive Director.

Vice Chair Jellins, on behalf of the Board, thanked the Executive Director for his hard work and expressed the Board's appreciation for his efforts.

The Executive Director thanked the Board and expressed his appreciation and how much he enjoys working for the Board and the County of San Mateo.

Board Member Lempert MOVED to increase the salary of the Executive Director by 5.5%. Board Member Panza SECONDED. **MOTION CARRIED** unanimously 15-0.

11.0 ADJOURN

Meeting adjourned at 9:35 p.m.